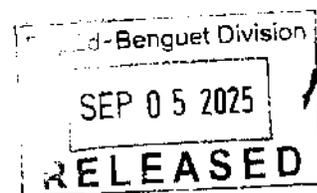




Republic of the Philippines
Department of Education
Schools Division of Benguet



5 September 2025

DIVISION MEMORANDUM

No. 391, s. 2025

**ORIENTATION AND PLANNING MEETING FOR SPECIAL NEEDS EDUCATION
TEACHERS AND FACILITATORS**

- To: Assistant Schools Division Superintendent
CID and SGOD Chiefs
Public Schools District Supervisors/Public Schools District In-charge
Elementary and Secondary School Heads
All Others Concerned
1. In support of the Special Needs Education Program, the Division Office thru the Curriculum Implementation Division shall conduct an Orientation and Planning for Special Needs Education Teachers and Facilitators/Resource Speakers on September 12, 2025 at H100 Ecolodge, Magsaysay, Baguio City
 2. The activity aims to:
 - a. establish a unified understanding of essential policies and legal foundations governing the Special Needs Education (SNED) Program focusing on DepEd Order No. 21, s. 2020 and DO 44 s, 2021;
 - b. finalize the topics and resource speakers for the forthcoming Capability Building Activity on SNED program; and
 - c. gather, consolidate, and document best practices and successful strategies in the implementation of the SNED Program within the division to support continuous improvement and knowledge sharing.
 3. Lunch, snacks be charged to the **SNED** Program Support Funds downloaded to the Division Office, while transportation and other expenses shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.
 4. Identified receiving teachers are required to prepare self-study materials, learning activity sheets or individual/group activities for their learners. These materials must include clear and detailed instructions to guide the learners in completing the task.



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5. This memorandum shall serve as the Authority to Travel on official business for all listed participants.
6. The Inspectorate Team for this activity shall come from the participants namely: Carol Elis, Remedios B. Lamsis, Agnes B. Malinias, and Erlinda C. Quinuan.
7. The list of participants to this activity is listed in enclosure 1.
8. Immediate dissemination of this memorandum to all concerned personnel is desired.

Digitally signed by
ESTELA P. LEON-
CARIÑO EdD, CESO III
Date: 2025.09.05
15:37:26 +08'00'

ESTELA P. LEON-CARIÑO EdD, CESO III
Regional Director and Concurrent Officer -in- Charge
Office of the Schools Division Superintendent

CID-IM/  /ecq/



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Enclosure 1 to SDO Memo _____ S. 2025; Orientation and Planning Meeting for Special Needs Education Teachers and Facilitators

List of Participants

No	Name	Position	Sex		School/District
			M	F	
1.	Adeline S. Abari	SPET 1		/	Celo Haight ES
2	Ivey A. Abuan	SPET 1		/	Sagandoy ES, Buguias
3	Jayrona L. Olsino	SPET 1		/	Loo ES, Buguias
4	Rhoena P. Sato	SPET 1		/	Bokod Central School
5	Fretzel P. Agustin	SPET 1		/	Loakan ES, Itogon I
6	Concepcion P. Dacquias	SPET 1		/	Tuding ES, Itogon I
7	Eva Ose	THI		/	Ucab Elementary School
8	Lerma P. Busoy	SPET 1		/	Balatoc ES
9	Gina T. Rosado	THI		/	Virac Elementary School
10	Janeline A. Camis	SPET 1		/	Itogon CS
11	Desiree Dale E. Ramirez	SPET 1		/	Kabayan
12	Amy Zyra Chiquino	SPET 1		/	Kabayan IS, Kabayan
13	Jacqueline B. Aladco	SPET 1		/	Adaoay NHS
14	Janice E. Padua	SPET 1		/	Lomon ES
15	Sheena Merino Ballawig	SPET 2		/	Puguis ES
16	Marilyn Damoslog	SPET 1		/	Buyagan ES
17	Mercy O. Gorospe	SPET 2		/	Benguet NHS
18	Teodoro P. Dicos	SPET 3	/		Benguet SPED Center
19	Mesenia P. Lacquiao	SPET 3		/	Benguet SPED Center
20.	Clyde Praille Burgos	SPET 3		/	Benguet SPED Center
21	Jennifer Arais	SPET 3		/	Benguet SPED Center
22.	Frenzle C. Liwan	SPET 1		/	Mankayan District
23	Judy Ann Chiquino	SPET 1		/	Palali ES
24	Chienny L. Ugay	SPET 1		/	Mating Mangusan ES
25	Cyrene P. Baiwo	SPET 1		/	Tuba District
26	Joyce Dulnuan	TI		/	Tagadi Housing ES
27	Mary Ann Oblades	T3		/	Poyopoy ES
28	Claire Lamsis	MT1		/	Tuba Central NHS
29	Mary Grace Anchaes	T3		/	Tuba Central ES
30	Jobelle Banut	T3		/	Gavino Palaoag ES
31	Sheryll L. Ofo-ob	SPET 1		/	Paoad ES
32	Arlen G. Dolteo	SPET I		/	Dorencio ES



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33	Maricel Banwa	T1		/	Tublay
34	Florelia A. Pascian	SP2		/	Celo Haight ES
35	Larson Calatero	SP1	/		Daklan ES
36	Claire Balasin	HT3		/	Sagandoy IS
37	Agnes B. Malinias	SP3		/	Enrique Jose ES
38	Nancy Rosado	SP3		/	La Trinidad CS
39	Remedios B. Lamsis	SP1		/	Benguet SPED Center
40	Regina Sarmiento	SP 4		/	Puguis ES
41	Carol Elis	SP1		/	Camp 6 ES
42	Janera S. Lansoan	MT 2		/	Pacda ES, Mankayan
43	Merna N. Banggawan	T3		/	Tabio NHS
44	Erlinda C. Quinuan	EPS		/	SDO Benguet



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